

Procurer's name: _____ Phone #: _____ Email: _____



Cedar Park Christian School Auction
SATURDAY, March 09, 2019
CPCS JR/SR High, Mountlake Terrace, WA

For Office Use Only	
Date Form Rec'd	
Item rec'd with form	Yes No
Rec'd by	
Tracking #	
Date Entered	
Entered By	

**Thank you
for your
support!**

Auction Procurement Form

Please complete a form for **each** item donated.

Completed forms can be dropped off at the either school office or mailed to:

Cedar Park Christian School Auction
 17931 64th Ave W, Lynnwood, WA 98037 or
 23607 54th Ave West, Mountlake Terrace, WA 98043

Email: auctioncpcs@gmail.com Phone: 425-742-9518

www.cpcsschools.com (For Online Form, Advertising, and Ticket Information)

**PROCUREMENT FORMS must
be received by February 22,
2019 to be included in the
Auction Catalog.**

Tax ID# 51-0137442

My company or I enclose a check donation in the amount of \$ _____ (Tax Deductible to Support CPCS).

DONOR/BUSINESS NAME		CONTACT NAME	
ADDRESS		PHONE	
CITY, STATE ZIP		EMAIL	
ITEM NAME		VALUE OF DONATION	
DESCRIPTION <i>as you wish it to appear in the catalog</i>			
Availability Restrictions:			

Donation Info: check all that apply

A Tangible Item (book, clothing, chair etc.) **Items must be received by March 3rd** Item will be delivered on: _____ To be picked up _____

An Intangible Item (gift certificate, service, trip etc.). Gift Certificate Attached I need CPCS to make a gift certificate

I purchased this item Company donated item

This item is part of a class project: Teacher's name: _____ Grade: _____

Signature: _____

I NEED CPCS TO MAKE THE GIFT CERTIFICATE INFORMATION ENCLOSED

Contact Name	Phone Number
	Email

Restrictions

Thank you for your donation! Keep the pink copy as your tax deductible receipt.

If you are using a downloaded form, please make a copy for your tax records.
 (If you are dropping your donated item off with this form, please attach the white and yellow copy of this form to the item.)

White: Data Coordinator

Gold: Attach to Item

Pink: Donor Copy

Data Use: Catalog #